

Pre-Tenancy

New Landlord Set-Up Fees

LITE

£420

EASY

£220

PRIME

£100

Land Registry Check

£10

✓ Included

✓ Included

Landlord ID Online Verification Check

£10

✓ Included

✓ Included

New Tenancy SET-UP FEES (Room-by-Room)

£200

£150

✓ Included

Initial photo shoot and VR tour of the whole property including property staging

£400

£200

✓ Included

Photo shoot and VR tour per room including staging

£100

£50

✓ Included

Advertising on website & portals per property (one off)

£100

£50

✓ Included

Screening tenants & arranging viewings

✓ Included

✓ Included

✓ Included

Processing tenant applications

✓ Included

✓ Included

✓ Included

Referencing & Right to Rent

£40 plus £15 per additional guarantor

£30 plus £15 per additional guarantor

£15 per additional guarantor

Drawing up tenancy agreement & signature

✓ Included

✓ Included

✓ Included

Tenancy Management

Collecting & protecting tenant deposit

LITE

£30

EASY

£15

PRIME

✓ Included

Inventory (depending on size/furnished etc)

From £50 per room

From £30 per room

✓ Included

Meeting tenant to check them in at the property

✓ Included

✓ Included

✓ Included

Ongoing rent collection & chasing arrears

✓ Included

✓ Included

✓ Included

Check-out Inspection

From £25 per room

From £15 per room

✓ Included

Arrange deposit return

✓ Included

✓ Included

✓ Included

Landlord & Maintenance

Transferring payments to landlord

LITE

✓ Included

EASY

✓ Included

PRIME

✓ Included

Regular property visits & six monthly inspection reports

✓ Included

✓ Included

✓ Included

Detailed monthly reports

£10 per report

✓ Included

✓ Included

Arranging for compliance certificates to be renewed

✓ Included

✓ Included

✓ Included

Arranging ongoing maintenance & repairs*

At cost plus 15%

At cost plus 10%

At cost

Key Cutting

At cost plus £25

At cost plus £10

At cost

End of tenancy room clean

£100

£50

✓ Included



Renting done your way

Relo **Lite**

Relo **Easy**

Relo **Prime**

12%

15%

18%

Other Services

Minimum management fee

LITE

£200pcm

EASY

£200pcm

PRIME

£200pcm

Cancellation of Management Service Fee including Selling

2 months written notice plus 1 month's management fee*

Landlord Withdrawal from Offer

Expenses to a max.
£450

Expenses to a max.
£450

Expenses to a max.
£450

Serving Section 21 Notices (no rent arrears)

£50

✔ Included

✔ Included

Serving Notices (With rent arrears)

POA

POA

POA

Serving Section 13 Rent Increase Notices

£45

✔ Included

✔ Included

Court Attendance

£250 per Day

£250 per Day

£250 per Day

Bailiff Attendance

£150 plus cost of Court Appointed Bailiff

Empty Property Management

£80 per visit plus £200 to be held on Landlords Property Account

Monies held on Property / Float Account

£250

£250

£250

Refurbishment / Furnishing Service

POA

POA

POA

Equipment Loan

From £20 per week

From £20 per week

✔ Included

Work Supervision – Landlords own contractors

From £50 per visit

From £50 per visit

From £50 per visit

HMO Licence Application / Renewal Admin Fee*

£400

£250

✔ Included

Out of Hours Attendance at Property

£100

£50

£25

End of Year / Quarterly Statements

£40

£20

✔ Included

Viewings to enable sale

£50 per viewing

£50 per viewing

£50 per viewing

Providing documents to facilitate sale of property

From £100

From £100

From £100

Providing Tenancy Documents / Statements after Management has ended

From £50

From £50

From £50

Staff Hourly Rates for work out of general scope of business

Director = £200p/hour / Management = £100p/hour / Junior = £50p/hour

HMO License held in Relo's Name

£1000 per year

£1000 per year

£1000 per year

Compliance

Weekly Fire Alarm Tests

LITE

✔ Included

EASY

✔ Included

PRIME

✔ Included

Landlord Gas Safety Certs

From £60

From £60

From £60

EICR

From £180

From £180

From £180

Legionnaires Risk Assessment

From £120

From £120

From £120

EPC & Floorplans

From £65

From £65

From £65